



[Knowledgebase](#) > [General](#) > [How to Map a Network Drive in Windows 10](#)

How to Map a Network Drive in Windows 10

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1. Click the Start button and click on "Documents." (Hover over the icons on the left to display their names.)

Alternatively, you can click on the folder icon in the taskbar.

2. In the left hand pane, right click on "This PC" and choose "Map Network Drive..."

3. Next to "Drive", choose an available letter name from the drop down list.

4. Next to "Folder", type the network folder path you want to map to, e.g. [\\zeus\share](#) or [\\zeus\vetstaff](#).

****NOTE**** be sure to use the backslash key \ located above the Enter key on your keyboard.

(You can also click "Browse" to browse to the folder over the network.)

Click Finish.