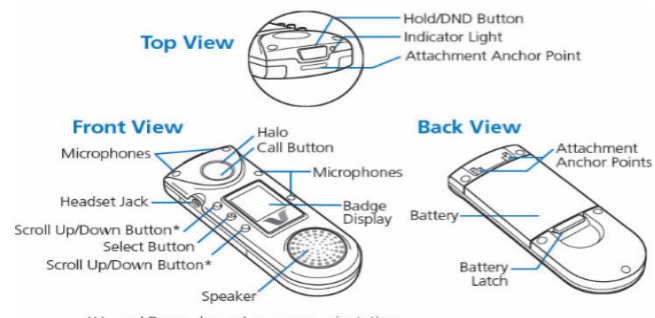
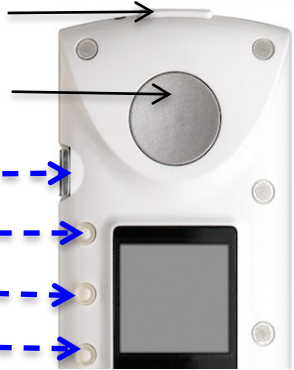
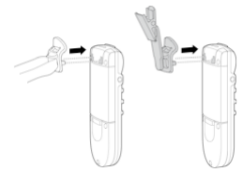

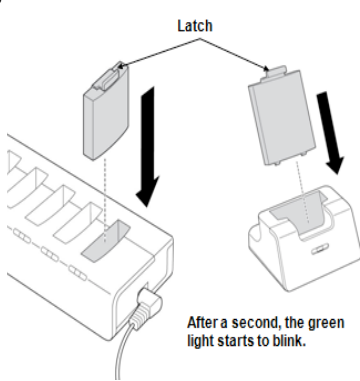
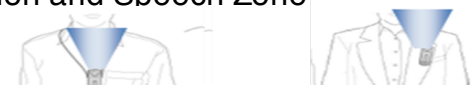
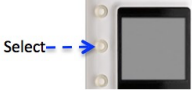


<p style="text-align: center;">5 Buttons</p>  <div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 45%;"> <p>Hold, DND, No →</p> <p>Call, Genie, Yes →</p> <p>2.5mm headset jack - - - - -></p> <p>Volume and scroll - - - - -></p> <p>Select or Enter - - - - -></p> <p>Volume & Scroll - - - - -></p> </div> <div style="width: 45%;">  </div> </div>	
<p>Attaching the Lanyard/Clip</p> 	<ul style="list-style-type: none"> ▶ Line up the post on either side of the clip/lanyard with the holes on the top backside of the Vocera badge ▶ Press the connector toward the top of the badge until it is fully engaged ▶ To remove the lanyard or clip, pull back on the connector tab away from the back of the badge.
<p>Battery</p> 	<p>Put a new battery at beginning of your shift</p> <ul style="list-style-type: none"> ▶ Lasts 2 ½ hours of constant talking time; 40 hours of standby time ▶ Backup batteries will be stored in the chargers <p>Remove the Battery</p> <ul style="list-style-type: none"> ▶ At the end of your shift, remove Battery by pulling up on the battery latch located near the bottom of badge ▶ Place used battery in charger and verify that it is charging.
<p>Battery Chargers</p> 	<ul style="list-style-type: none"> ▶ Two (2) types of chargers: single bay and eight-bay ▶ Flashing green light indicates the battery is charging ▶ Solid green light on charger indicates a fully-charged battery ▶ Blinking blue light indicates battery capacity is between 60% - 80%. ▶ Steady blue light indicates battery capacity is less than 60%, replace battery ▶ Blinking red light indicates battery failed to charge after 4 hours ▶ Solid Red light indicates battery is unable to charge or there is a problem with the charger ▶ Takes approximately 90 minutes to fully charge a discharged battery.
<p>Cleaning of the Badge</p>	<ul style="list-style-type: none"> ▶ The Vocera badge can be cleaned with a damp cloth or commercially available cleaning wipes. Pouring liquid directly onto the badge or immersing the badge in liquid may cause damage.
<p>Position and Speech Zone</p> 	<ul style="list-style-type: none"> ▶ Wear the badge 6-8 inches from chin with Silver Call Button facing out ▶ This position is a key success factor for speech recognition

Vocera - Quick Command List (Basic training)

Action	Voice Command (examples in <i>italics</i>)
Log-in and Log-out	
Log in.	<i>no commands, just push the call button</i>
Place Calls to people or places that have been programmed	
Call a Badge user.	Call <i>John Smith</i> .
Call a group member	Call <i>lead server</i>
Call a user with first name and a dept name.	Call <i>Sue</i> in G M
Call an extension or outside person or place.	Call front desk 1, call John Aiello desk
Voice Messages	
Play new voice messages.	Play messages
Play old (previously played) voice messages.	Play old messages
leave a message for yourself if you need notes and pen/computer are not handy	Record message for [your first and last name]
Set a reminder message	
Create a reminder for yourself	"Record a reminder", Genie will prompt you for time: you can say "in 6 minutes" or "at 3:04 pm", then record your
You may receive a text with "Patient first name, owner last name, has been checked in	
you can read this text message on the badge or have it play it out loud	To play the message out loud, say, "Play Text Message"
Place Calls to people or places that have NOT been programmed	
Dial an extension	Dial extension followed by the ext #. Example: " <i>Dial extension 5157</i> "
To Call into the Vocera System from a phone	Vocera Auto-attendant
<i>Genie will say "Say the name of the person or group that you are trying to reach or enter an extension</i>	Dial extension 8888 from an internal phone for Vocera Auto-attendant.
Hold and Do-not-Disturb	
Place a call on hold and resume	To place a call on hold press the top DND button, Press the same DND button again to resume your call on hold
Put yourself in Do-Not-Disturb	Press the top DND button, Press the same DND button again to take yourself out of Do-Not-Disturb
To put your badge in Privacy Mode (use the badge like a small telephone) - For privacy	
To Put your Vocera badge in "Privacy" Mode. Note these instructions for Quick setup of privacy mode only works if you are in an active call When activated, hold the badge like a phone. Put the badge speaker (bottom) to your ear and speak into the top of the badge where the call button is.	 <p>Press and hold the Select button for 4-5 seconds until you hear a beep. Genie will say Entering privacy mode. Note: when you hang up the call, the badge will go into normal speaker mode</p>
Daily assignments	
Add yourself to your shift assignment/coverage role. <i>Discharges, Triage, Traige backup, Doctor xxx Intern, doctor xxx team coverage</i>	See 3 group list for coverage/shift groups (blue font groups) Add me to [Shift role coverage role] " example: Add me to Doctor Brum Intern Add me to Brum Team Coverage
Remove yourself from a group	<i>Remove me from Triage</i>
Place Calls to a group	
a call to a group	Call Brum Team
Broadcast to a Group	
Initiate a broadcast to a group.	Broadcast to Inpatient
Initiate a breakthrough broadcast to a group.	Urgent Broadcast to Triage
Reply to everyone on a broadcast	Press and hold the Call button. (hear a beep) <i>Begin speaking, When finished, release the Call button.</i>
Walkie-Talkie/ PTT (Push-To-Talk)	
Start Walkie-Talkie or reply	Press and hold the Call button. (hear a beep) <i>Begin speaking, When finished, release the Call button</i>
Panic Button: This goes to everyone	Double-click the Call button, wait for the tone, and begin speaking. <i>*Make sure you state your name, location and situation</i>
Log-out at the end of your shift	Log me out or Log Out